

TCOB MEETINGS

Commissioners

6/6 10:00 am Tippecanoe Room
6/20 10:00 am Tippecanoe Room

Council

6/14 1:00 pm Tippecanoe Room
6/14 2:00 pm Tippecanoe Room
PUBLIC HEARING

Department Heads

6/15 Noon Tippecanoe Room



A big round of applause for **Kevin Becker and crew**, of our **County Park & Recreation Maintenance Department**, as they undoubtedly outdo themselves every year with their meticulous care of the Courthouse grounds—truly a work of art in progress. No wonder the 'Round the Fountain Art Fair loves this location. It's beautiful! Thank you, Kevin, and coworkers. **We notice!!!**



DAY HIKE SET FOR JUNE 4TH

The Wabash Heritage Trail will be the scene for a **National Trail Day** hike that will start at 4:00 pm Saturday, June 4th, rain or shine.

Trail manager Kathy Smith said the public is invited to hike from the north terminus, near the parking lot at the Tippecanoe Battlefield, to a point about 1.5 miles south, then return.

Snacks and cold drinks will be provided, and a raffle will be held for commemorative T-shirts.

For more information, call Kathy Smith at 567-6218.



Flag Day is June 14th.

For a history of the occasion, click on the following link:

<http://www.usflag.org/history/flagday.html>

MEMO from HUMAN RESOURCES

Next County Employee Blood Drive will be Tuesday, June 14th, from 8:00 to 11:00 am. The bloodmobile will be parked on N. 3rd Street next to TCOB. Please, plan to donate and help avoid a summer shortage. **Give the gift of life!** Call **HR** for your specific giving time.

PERF/ISTRF Retirement Seminar: Purdue Employees' Federal Credit Union is hosting a retirement seminar for PERF and ISTRF members. The seminar will be Tuesday, June 21, 2005, from 6:30-8:00 pm at the PEFCU Financial Mall. For more information, see Frank's 5/6/05 posting on your Microsoft Bulletin Board.

Do you know how to retrieve **YOUR COUNTY EMAIL** from home or elsewhere? If not, see Teresa Duncan's 5/19/05 posting on **YOUR MICROSOFT BULLETIN BOARD**.

Do you know how to access **YOUR MICROSOFT BULLETIN BOARD?**
Call 711 TODAY for friendly helpful service!

JUNE

ANNIVERSARIES:

15 YEARS

Judy Bridwell

10 YEARS

Marilyn Smith



5 YEARS

Charles Hagan

Bryan Walker

Susanna Brown

Kimberly Funk

THANK YOU!

FYI: The wheel tax chart is on the web. You can get to it from "County Documents" on our home page:

<http://www.tippecanoe.in.gov/egov/docs/1115826320954.htm>

Thank you, Becky of MITS.

The Wabash Riverfest

is Saturday, July 9th, this year and will once again be held at West Lafayette's Tapawingo Park. Plan to come and cheer for your Tippecanoe County Employee Team of Paddlers in the **Dragonboat Races**. Or better yet, join the team! It's a short-term commitment and a lot of fun. Call Linda at 215 to learn more.



PLEASE, RETURN EMPTY INTER-OFFICE ENVELOPES TO THE MAILROOM!

To take advantage of postage discounts, mail must be addressed properly.

Examples of good addresses:

JIM WILLIAMS
XYZ COMPANY
12345 SW JONES ST
NEW YORK NY 10001-2453

JOHN SMITH
FORESTRY DEPARTMENT
EDUCATION UNIVERSITY
111 WILLIAMS HALL
WASHINGTON DC 20001-111

JOHN SMITH
FORESTRY DEPARTMENT
FOREIGN UNIVERSITY
100 WITHAM HALL
LONDON 1GH423
ENGLAND



Example of a problem address:

Mr. James Jones (italics; serif font; punctuation)
4417 Brooks St. N.E.
Washington, D.C. 20019-4649
Attn: R. Jones (information below city, state, zip line)

REMEMBER, PLEASE, when addressing:

- ✓ Left Aligned
- ✓ NO punctuation (except hyphen in zip code)
- ✓ USE Sans Serif Font (such as Arial, New Times Roman, Verdana, Tahoma, Helvetica)
- ✓ 10-12 point font size
- ✓ USE ALL CAPS
- ✓ NO letters touching (top to bottom; side to side)
- ✓ NO logo or extraneous printing **below** or **to the left** of delivery address line
- ✓ NO information **below** the delivery address line
- ✓ Delivery address **MUST** be immediately above city, state, zip line
- ✓ Address must be completely visible through window
- ✓ NO italic, bold, condensed, artistic, or script-like fonts

PLEASE, HELP THE
COUNTY MOUNTYS
COUNTY MOUNTYS



STOMP OUT CANCER

at the

2005 RELAY FOR LIFE

**Thank You to the following for joining
the County Mounty Team:**

Bea Figueroa, Christa Coffey, Donella Carter,
Ellie Mlynarik, Glenda Robinette, Jennifer Weston,
Julie Kantz, Kathy Ramey, Marcia Muller,
Margy Deverall, Melinda Greer, Oneta Tolle,
Pam Eiler, Ruth Shedd, Sharon Gilbert

Contact any or all of the above to lend your support by donating what you can afford to help find a cure and

STOMP OUT CANCER!

★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★

SILENT AUCTION

When: June 24, 2005

Where: Jeff Track

Why: Raise \$ for Cancer

What: Miscellaneous items

Please come out and walk'n'shop! Items will be awarded to the winning bidder that evening.

County Mountys are donating several items, i.e.:
Gift Certificates, Bicycle, Longaberger, Vera
Bradley, Bruno's Pizza for a year, and MORE.

PARKING... Please, inform Susan Timmons at extension 597 if you have a different vehicle, license plate number, or name.



2006 BUDGET CALENDAR FOR COUNTY GOVERNMENT

The following schedule will be observed in the creation and establishment of the 2006 Budget for Tippecanoe County Government to be followed in 2005.

May 20, 2005: 4:30 p.m. Friday

- Requests for new employees must be submitted to the Commissioners. Department heads with requests deemed viable by the Commissioners will be notified to make a presentation in a public meeting. (Due to fiscal constraints, new positions are unlikely to be funded.)

June 6, 2005: 10:00 a.m. Monday

- Presentations by department heads notified to appear with new position requests.

June 13, 2005: 4:30 p.m. Monday

- All Capital Outlay requests must be submitted to the Commissioners' Office.

June 20, 2005: 10:00 a.m. Monday

- Recommendations for Approval or Disapproval of the personnel requests by the Commissioners.

June 24, 2005: 4:30 p.m. Friday

- Commissioners' recommendations for approval or denial of Capital Outlay.

July 1, 2005: 4:30 p.m. Friday

- All Salary Statements are due in the Auditor's Office (IC 36-2-5-4a).

July 5, 2005: 10:00 a.m. Tuesday

- Formal Presentation of Salary Statements by Auditor to County Commissioners in accordance with Indiana Code (IC 36-2-5-4-b).

July 8, 2005: 4:30 p.m. Friday

- All Budgets are due in the Auditor's Office.



**September 17th is the date of
the American Heart**

**Association's HEART
WALK.** The Cities of
Lafayette and West Lafayette
are challenging Tippecanoe
County Government in a
fundraiser. What we need right
now is a volunteer to organize
and motivate us.

If this sounds like something
you are capable of, please,
consider this worthy task.
Call or email Linda Horton or
Jennifer Weston in the
Commissioners' Office.



Learn and Live...

Parent Education and Support Group

A six-week group to discuss
and offer support on such
issues as:

- Discipline
- Effective Reinforcement
- Decreasing Conflicts
- Consequences
- Available Resources

Wednesdays

**June 15 through July 20,
2005**

7:00 pm to 8:00 pm

OPEN TO ALL PARENTS!

FREE

Please, contact Rebecca at
474-4616 xt. 222 to sign up for
group or for more information.



**Paper usage countywide is
UP.**

If what you are printing is not a
legal document or doesn't
require new paper, how about
printing on the back of scrap
paper, like Area Plan
Commission and the Auditor's
Office sometimes do?
Things that are later thrown
away, like newsletters and
agendas, are good examples.
Together, we can make a
difference.

CASA GALLOUT

CASA will hold an informational
meeting for potential volunteers
from 6:30 to 7:30 pm Monday, June
13th in the Tippecanoe Room of
TCOB. **CASA** stands for **Court
Appointed Special Advocate**.
Volunteers are advocates for
abused and/or neglected children.
Training classes begin Tuesday,
June 21st. Training includes 30
hours of class time spread out over
about 6 weeks. Volunteers must be
at least 21, live in Tippecanoe
County, and willing to commit to at
least 1 year of service. For more
information, call **423-9109**.

Last, but not least,

**WELCOME
SUMMER
INTERNS!**

